

### TEAM IMPACT, INC.

# AUDITED FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2020 AND 2019

## TEAM IMPACT, INC. AUDITED FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2020 AND 2019

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#### **INDEPENDENT AUDITORS' REPORT**

To The Board of Directors Team Impact, Inc. Quincy, Massachusetts

We have audited the accompanying financial statements of Team Impact, Inc. (a non-profit corporation), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Team Impact, Inc. as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

LMHS, P.C.

LMHS, P.C. Norwell, Massachusetts

September 9, 2021



## TEAM IMPACT, INC. STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2020 AND 2019

CURRENT ASSETS:   Cash and Cash Equivalents   \$ 3,093,345   \$ 2,658,700   Pledges Receivable   576,000   58,000   77,951   3,727,848   3,804,651   77,951   3,727,848   3,804,651   77,951   3,727,848   3,804,651   77,951   3,727,848   3,804,651   77,951   3,727,848   3,804,651   77,951   7				2020		2019
Cash and Cash Equivalents         \$ 3,093,345         \$ 2,658,700           Pledges Receivable         576,000         68,000           Prepaid Expenses and Other         58,503         77,951           PROPERTY AND EQUIPMENT:           Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         222,839         121,074           Accumulated Depreciation         569,819         635,187           OTHER ASSET:           Pledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           CURRENT LIABILITIES:           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         3,172,749		<u>ASSETS</u>				
Pledges Receivable         576,000         68,000           Prepaid Expenses and Other         58,503         77,951           3,727,848         2,804,651           PROPERTY AND EQUIPMENT:           Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         569,819         635,187           OTHER ASSET:           Pledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           CURRENT LIABILITIES           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         2,857,882         2,782,874           With Donor Restrictions         4,652,812         3,172,749						
Prepaid Expenses and Other         58,503         77,951           3,727,848         2,804,651           PROPERTY AND EQUIPMENT:         Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         222,839         (121,074)           569,819         635,187           OTHER ASSET:         LIABILITIES AND NET ASSETS           Pledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           Accrued Payroll and Related         \$ 47,106         \$ 72,626           Accrued Payroll and Related         \$ 170,726         208,384           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         3,172,494         3,172,494	=		\$		\$	
PROPERTY AND EQUIPMENT:           Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         (222,839)         (121,074)           OTHER ASSET:         Pledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES:         47,106         \$ 72,626           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           With Donor Restrictions         4,652,812         3,172,749	•			•		
PROPERTY AND EQUIPMENT:           Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         600,000         16,000           THER ASSET:         9         600,000         16,000           Pledges Receivable         600,000         16,000         \$ 3,455,838           CURRENT LIABILITIES:           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           217,832         281,010           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           With Donor Restrictions         4,652,812         3,172,749	Prepaid Expenses and Other					
Computer Software         54,530         54,530           Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         569,819         635,187           OTHER ASSET:           Pledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           CURRENT LIABILITIES           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           With Donor Restrictions         1,794,930         339,922				3,727,848		2,804,651
Furniture         61,228         24,831           Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         (222,839)         (121,074)           OTHER ASSET:         Fledges Receivable         600,000         16,000           \$ 4,897,667         \$ 3,455,838           CURRENT LIABILITIES           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,879           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           With Donor Restrictions         4,652,812         3,172,749	PROPERTY AND EQUIPMENT:					
Website and Digital Technology         676,900         676,900           Accumulated Depreciation         792,658         756,261           Accumulated Depreciation         6222,839         (121,074)           569,819         635,187           CTHER ASSET:           Pledges Receivable         600,000         16,000           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES:           Accounts Payable and Accrued Expenses         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,879           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           With Donor Restrictions         4,652,812         3,172,749	Computer Software			54,530		54,530
Accumulated Depreciation         792,658 (222,839) (121,074)           Accumulated Depreciation         609,819 (351,87)           OTHER ASSET: Pledges Receivable         600,000 (\$16,000) (\$4,897,667) (\$3,455,838)           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES: Accounts Payable and Accrued Expenses Accrued Payroll and Related         \$47,106 (\$72,626 (208,384) (201,7832) (208,384) (201,7832) (2	Furniture			61,228		24,831
Accumulated Depreciation         (222,839)         (121,074)           569,819         635,187           CTHER ASSET: Pledges Receivable         600,000         16,000           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES: Accounts Payable and Accrued Expenses Accrued Payroll and Related         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           DEFERRED RENT         27,023         2,879           TOTAL LIABILITIES         244,855         283,089           NET ASSETS: Without Donor Restrictions Without Donor Restrictions Without Ponor Restrictions 1,794,930         389,922           With Donor Restrictions         1,794,930         389,922           4,652,812         3,172,749	Website and Digital Technology			676,900		676,900
569,819         635,187           OTHER ASSET: Pledges Receivable         600,000         16,000           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES: Accounts Payable and Accrued Expenses Accrued Payroll and Related         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           217,832         281,010           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS: Without Donor Restrictions With Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           4,652,812         3,172,749				792,658		756,261
OTHER ASSET: Pledges Receivable         600,000         16,000           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES: Accounts Payable and Accrued Expenses Accrued Payroll and Related         \$ 47,106         \$ 72,626           Accrued Payroll and Related         170,726         208,384           217,832         281,010           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS: Without Donor Restrictions With Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           4,652,812         3,172,749	Accumulated Depreciation			(222,839)		(121,074)
Pledges Receivable				569,819		635,187
LIABILITIES AND NET ASSETS           CURRENT LIABILITIES:	OTHER ASSET:					
LIABILITIES AND NET ASSETS           CURRENT LIABILITIES:				600,000		16,000
CURRENT LIABILITIES:         Accounts Payable and Accrued Expenses       \$ 47,106       \$ 72,626         Accrued Payroll and Related       170,726       208,384         DEFERRED RENT       217,832       281,010         TOTAL LIABILITIES       244,855       283,089         NET ASSETS:       Without Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749	8		\$		\$	
Accounts Payable and Accrued Expenses       \$ 47,106       \$ 72,626         Accrued Payroll and Related       170,726       208,384         DEFERRED RENT       27,023       2,81,010         TOTAL LIABILITIES       244,855       283,089         NET ASSETS:       Vithout Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749		<u>LIABILITIES AND NET ASSETS</u>				
Accounts Payable and Accrued Expenses       \$ 47,106       \$ 72,626         Accrued Payroll and Related       170,726       208,384         DEFERRED RENT       27,023       2,81,010         TOTAL LIABILITIES       244,855       283,089         NET ASSETS:       Vithout Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749	CURRENT LIABILITIES:					
Accrued Payroll and Related         170,726         208,384           217,832         281,010           DEFERRED RENT         27,023         2,079           TOTAL LIABILITIES         244,855         283,089           NET ASSETS:         Without Donor Restrictions         2,857,882         2,782,827           With Donor Restrictions         1,794,930         389,922           4,652,812         3,172,749			\$	47,106	\$	72,626
DEFERRED RENT       27,023       2,079         TOTAL LIABILITIES       244,855       283,089         NET ASSETS:       Without Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749			,	-	,	
TOTAL LIABILITIES 244,855 283,089  NET ASSETS: Without Donor Restrictions 2,857,882 2,782,827 With Donor Restrictions 1,794,930 389,922 4,652,812 3,172,749	Ž					
NET ASSETS:       2,857,882       2,782,827         Without Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749	DEFERRED RENT			27,023		2,079
Without Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749	TOTAL LIABILITIES			244,855		283,089
Without Donor Restrictions       2,857,882       2,782,827         With Donor Restrictions       1,794,930       389,922         4,652,812       3,172,749	NET ASSETS:					
With Donor Restrictions         1,794,930         389,922           4,652,812         3,172,749				2,857,882		2,782,827
4,652,812 3,172,749	With Donor Restrictions					
			\$		\$	

See Notes to Financial Statements

## TEAM IMPACT, INC. STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2020 AND 2019

		2020					2019							
	Wi	thout Donor	V	Vith Donor		_	W	thout Donor	W	ith Donor				
	F	Restrictions	R	Lestrictions		Total	F	Restrictions	Re	estrictions		Total		
REVENUE AND OTHER SUPPORT:														
Contributions	\$	3,061,565	\$	1,710,500	\$	4,772,065	\$	2,751,614	\$	257,785	\$	3,009,399		
Special Events:														
Events Revenue		1,573,007		90,000		1,663,007		2,921,854		130,000		3,051,854		
Events Expense		(112,448)		-		(112,448)		(697,937)		-		(697,937)		
		1,460,559		90,000		1,550,559		2,223,917		130,000		2,353,917		
Dividend Income		807		-		807		2,576		-		2,576		
Interest Income		7		-		7		308		-		308		
Other Income (Loss)		(993)		-		(993)		(31,092)		-		(31,092)		
Net Assets Released From Restrictions		395,492		(395,492)				232,863		(232,863)				
TOTAL REVENUE AND OTHER SUPPORT		4,917,437		1,405,008		6,322,445		5,180,186		154,922		5,335,108		
EXPENSES:														
Program Expense		4,133,893		-		4,133,893		3,731,749		-		3,731,749		
Fundraising Expense		459,907		-		459,907		380,778		-		380,778		
Management and General		248,582		-		248,582		253,058		-		253,058		
		4,842,382		-		4,842,382		4,365,585		-		4,365,585		
CHANGE IN NET ASSETS		75,055		1,405,008		1,480,063		814,601		154,922		969,523		
NET ASSETS AT BEGINNING OF YEAR		2,782,827		389,922		3,172,749		1,968,226		235,000		2,203,226		
NET ASSETS AT END OF YEAR	\$	2,857,882	\$	1,794,930	\$	4,652,812	\$	2,782,827	\$	389,922	\$	3,172,749		

See Notes to Financial Statements

### TEAM IMPACT, INC. STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED DECEMBER 31, 2020 AND 2019

	2020					2019										
					Mar	nagement			Management							
		rogram xpense		ndraising xpense		and seneral		Total		Program Expense		andraising Expense		and General		Total
PERSONNEL EXPENSES:	¢.	2.455.216	e.	207.412	¢.	70.020	Ф	2 920 577	¢.	2 101 (21	¢.	226.660	¢.	121 004	¢.	2.550.005
Salaries and Wages	\$	2,455,316	\$	296,413	\$	78,838	\$	2,830,567	\$	2,191,621	\$	226,660	\$	131,804	\$	2,550,085
Payroll Taxes		181,985		19,227		5,475		206,687		158,397		15,765		8,613		182,775
Employee Benefits		530,268		45,260		10,877		586,405		428,844		31,524		15,684		476,052
TOTAL PERSONNEL EXPENSES		3,167,569		360,900		95,190		3,623,659		2,778,862		273,949		156,101		3,208,912
Case Management		255,728		-		-		255,728		294,418		-		-		294,418
Dues and Subscriptions		6,923		244		3,000		10,167		9,533		625		168		10,326
Events		149		112,448		-		112,597		11,081		697,937		-		709,018
Grants		-		-		-		-		7,863		-		-		7,863
Information Technology		40,289		-		2,484		42,773		75,715		10,936		40		86,691
Insurance		21,228		-		-		21,228		4,312		-		1,551		5,863
Marketing and Communications		138,466		25,624		8,106		172,196		59,805		17,834		7,380		85,019
Miscellaneous Expense		85		-		608		693		2,973		65		1,063		4,101
Office Equipment		-		-		-		-		11,290		483		1,785		13,558
Office Expense		15,547		22,416		23,690		61,653		41,030		10,986		5,188		57,204
Professional Fees		138,975		3,005		74,985		216,965		137,745		2,304		59,854		199,903
Rent and Occupancy		229,082		22,034		28,295		279,411		99,357		6,507		9,986		115,850
Telephone		19,247		2,162		1,133		22,542		26,544		350		50		26,944
Travel		17,158		15,381		914		33,453		95,807		52,156		2,772		150,735
Depreciation		83,447		8,141		10,177		101,765		75,414		4,583		7,120		87,117
TOTAL EXPENSES		4,133,893		572,355		248,582		4,954,830		3,731,749		1,078,715		253,058	,	5,063,522
Less: Special Events Expense netted																
against Special Events Revenue		_		(112,448)		-		(112,448)		-		(697,937)		_		(697,937)
TOTAL FUNCTIONAL EXPENSES	\$	4,133,893	\$	459,907	\$	248,582	\$	4,842,382	\$	3,731,749	\$	380,778	\$	253,058	\$	4,365,585

## TEAM IMPACT, INC. STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2020 AND 2019

		2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES:			 _
Change in Net Assets	\$	1,480,063	\$ 969,523
Adjustments to Reconcile Changes in Net Assets to Net			
Cash Provided by Operating Activities:			
Depreciation		101,765	87,117
Loss on Disposal of Property and Equipment		-	30,844
Change in Operating Assets and Liabilities:			
(Increase) Decrease In:			
Pledges Receivable		(1,092,000)	(84,000)
Prepaid Expenses and Other		19,448	(29,319)
Increase (Decrease) In:			
Accounts Payable and Accrued Expenses		(25,520)	(27,612)
Accrued Payroll and Related		(37,658)	108,263
Deferred Rent		24,944	(4,595)
		471,042	1,050,221
CASH FLOWS FROM INVESTING ACTIVITIES:			
Additions To Property and Equipment		(36,397)	 (193,217)
NET INCREASE IN CASH AND CASH EQUIVALENTS		434,645	857,004
CASH AND CASH EQUIVALENTS - BEGINNING		2,658,700	1,801,696
CASH AND CASH EQUIVALENTS - ENDING	\$	3,093,345	\$ 2,658,700
SUPPLEMENTAL DISCLOSURES OF CASH FLOW IN	IFORM.	<u>ATION</u>	
Schedule of Noncash Investing Transactions:			
Cost of Property and Equipment	\$	-	\$ 203,717
Acquisition of Property and Equipment with Accrued Expenses			 (10,500)
Cash Paid for Purchase of Property and Equipment	\$	_	\$ 193,217

### TEAM IMPACT, INC. NOTES TO FINANCIAL STATEMENTS

### A. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

- 1. Organization Team Impact, Inc. (the Organization) is a non-profit corporation that was incorporated under the laws of the Commonwealth of Massachusetts and commenced operations on May 10, 2011.
- 2. Operations The Organization is a national nonprofit that promotes healthy social and emotional development for children living with serious and chronic illnesses and medical conditions by matching them with a local college athletic team. The team provides an extended support network for the children and their families using a strengths-based, future-focused perspective. This two-year therapeutic program provides children with a true sense of belonging and focuses on building confidence and resilience and encouraging healthy behaviors. Parents and siblings gain a community of support and a distraction from medical realities, while student-athletes gain invaluable inspiration and perspective that will be carried with them long after graduation.
- 3. Method of Accounting The Organization's policy is to prepare its financial statements on the accrual method of accounting whereby revenues are recognized when earned and expenses are recognized when incurred. This method of accounting conforms to generally accepted accounting principles.
- 4. Financial Statement Presentation The Organization's financial statements are presented in accordance with FASB ASC Update 2016-14. As such, net assets are classified based upon the existence or absence of donor imposed restrictions, as follows: without donor restrictions, with donor restrictions. A description of the two net asset categories is as follows:

Without Donor Restrictions - Net assets that are not subject to donor-imposed restrictions. Assets without donor restrictions may be designated for specific purposes by action of the Board of Directors.

With Donor Restrictions - Net assets whose use by the Organization is subject to donor-imposed restrictions that can be fulfilled by actions of the Organization pursuant to those restrictions or that expire by the passage of time, or that must remain intact, in perpetuity.

Under FASB ASC 958-210-45, expenses are generally reported as decreases in net assets without donor restrictions.

- 5. Concentration of Credit Risk The Organization occasionally maintains deposits in excess of federally insured limits. The risk is managed by maintaining all deposits in high quality financial institutions. The Organization has not experienced any losses in such accounts and management believes the Organization is not exposed to any significant credit risk related accounts.
- 6. Cash and Cash Equivalents For purposes of the statements of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.
- 7. Investments The Organization accounts for investments in accordance with generally accepted accounting principles for not-for-profit organizations, which establish accounting standards for investments in certain equity securities and for all debt securities. The guidance prescribes that covered investments be reported in the statement of financial position at fair value with any realized or unrealized gains or losses reported in the statement of activities. As of December 31, 2019, the Organization included certain equity securities in cash and cash equivalents on a trade date basis.
- 8. Allowance for Uncollectible Pledges Receivable Management deems all pledges receivable to be fully collectible and has not established a bad debt reserve. Write-offs, should they occur, will be recorded as expenses in the year they are deemed to be uncollectible.

### A. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

- 9. Property and Equipment Property and equipment are recorded at cost. Maintenance and repairs are charged to expense as incurred whereas major betterments are capitalized. Depreciation is provided for using the straight-line method over the estimated useful lives of these assets in periods ranging from three to ten years.
- 10. Deferred Rent Rent expense is recognized evenly over the life of the lease using the straight-line method. In the earlier years of the lease, as rent expense exceeds amounts paid, a deferred rent liability is created. In the later years of the lease, as payments exceed the amount of rent expense recognized, deferred rent will be reduced until it is zero at the end of the lease.
- 11. Fair Value of Financial Instruments The Organization's financial instruments include cash and cash equivalents, pledges receivable, prepaid expenses, accounts payable and accrued expenses. The recorded values of cash and cash equivalents, pledges receivable, prepaid expenses, accounts payable and accrued expenses approximate their fair values based on their short-term nature.
- 12. Revenue Recognition Contributions are recognized in full when received or unconditionally promised, in accordance with professional standards. Conditional promises to give that is, those with a measurable performance or other barrier and a right of return are not recognized until the conditions on which they depend have been met.

Special events revenue is recognized when the event takes place.

Donated materials and services are recorded as in-kind donations and recognized at their estimated fair value as of the date of donation or service.

Contributions of marketable securities are recorded in the financial statements at their quoted market price at the date of donation.

- 13. Contributions Contributions are recorded in net assets without donor restrictions or net assets with donor restrictions class of net assets depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and are reported as net assets released from restriction in the statement of activities.
- 14. Income Taxes The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.
- 15. Uncertainty In Income Taxes The Organization adopted the standards for *Accounting for Uncertainty in Income Taxes* (income, sales, use and payroll), which required the Organization to report any uncertain tax positions and to adjust its financial statements for the impact thereof. As of December 31, 2020 and 2019, the Organization determined that it had no tax positions that did not meet the "more likely than not" threshold of being sustained by the applicable tax authority. The Organization files tax and information returns in the United States Federal and applicable state jurisdictions. These returns are generally subject to examination by tax authorities for the last three years.
- 16. Use of Estimates The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### A. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

17. Expense Allocation - The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis.

The following expenses were allocated using time and effort basis:

- Salaries and Wages, Payroll Taxes, and Employee Benefits
- Payroll Processing Fees

The following expenses were allocated using the square footage of the building as the basis:

- Rent and Occupancy
- Office Equipment
- Information Technology
- Depreciation
- 18. Recent Accounting Pronouncements In June 2018, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2018-08, Not-for-Profit Entities ("Topic 958"), Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made. The new accounting standard clarifies and improves the guidance for (1) evaluating whether transactions should be accounted for as contributions within the scope of Topic 958 or as exchange transactions subject to other guidance and (2) determining whether a contribution is conditional. The Organization has implemented this accounting standard in the accompanying financial statements effective January 1, 2019 under the modified prospective basis. Accordingly, there is no effect on beginning net assets in connection with the implementation of ASU 2018-08.

On January 1, 2020, the Organization adopted ASC Topic 606, *Revenue from Contracts with Customers*, with respect to its revenue recognition policy. The new accounting standard develops a common standard that will remove inconsistencies in revenue requirements, improve comparability of revenue recognition practices, provide more useful information to users of financial statements and simplify the preparation of financial statements. The adoption of this standard did not have a significant impact on the Organizations financial statements.

In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842) ("ASC 842")*. The new standard establishes a right-of-use ("ROU") model that requires a lessee to record a ROU asset and a lease liability on the statement of financial position for all leases with terms longer than twelve months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. For the Organization, the new standard is effective for fiscal years beginning after December 15, 2021, and interim periods beginning the following year. The Organization has not yet determined the impact ASC 842 will have on its financial statements.

### B. PLEDGES RECEIVABLE:

Unconditional promises to give in future periods are recorded in the financial statements as Pledges Receivable, net of an allowance for uncollectible gifts. As of December 31, 2020, unconditional promises to give amounted to \$1,176,000, of which \$946,000 is unrestricted for general support and \$230,000 represents gifts with donor restrictions. As of December 31, 2019, unconditional promises to give amounted to \$84,000, of which \$51,000 is unrestricted for general support and \$33,000 represents gifts with donor restrictions. The Organization expects to collect total pledges receivable of \$576,000 in 2021 and \$600,000 in 2022.

The Organization allows for estimated losses on pledges receivable based on prior bad debt experience and a review of existing pledges. Based on these factors, there was no allowance for uncollectible gifts for the years ended December 31, 2020 and 2019.

### C. LIQUIDITY AND AVAILABILITY:

The following reflects the Organization's financial assets at December 31, 2020 and 2019, reduced by amounts that are not available for general use because of donor-imposed restrictions, within one year of the statement of financial position date. As part of its liquidity management plan, the Organization operates its programs within a balanced budget and relies on grants and contributions to fund its operations and program activities:

	2020	2019
Cash and Cash Equivalents	\$ 3,093,345	\$ 2,658,700
Pledges Receivable	1,176,000	84,000
Total Financial Assets	4,269,345	2,742,700
Contributions Restricted For Purpose	(292,430)	(99,922)
Contributions Restricted For Time	(930,000)	
Financial Assets Available to Meet Cash Needs for General		
Expenditures Within One Year	\$ 3,046,915	\$ 2,642,778

The Organization has certain donor-restricted assets limited to use which are available for general expenditure within one year in the normal course of operations. Accordingly, these assets have been included in the qualitative information above.

### D. <u>NET ASSETS WITH DONOR RESTRICTIONS</u>:

	2020	2019
Time Restricted	\$ 1,502,500	\$ 290,000
Purpose Restricted	292,430	99,922
Total Net Assets with Donor Restrictions	\$ 1,794,930	\$ 389,922

### **E. LEASE OBLIGATIONS:**

On September 1, 2016, the Organization executed a five-year lease at 500 Victory Road, Quincy, Massachusetts for its office space, with an amendment on December 1, 2019 to extend the lease through December 31, 2024. Under the terms of this lease amendment, monthly payments are \$17,963 for year one, \$19,020 for year two, \$20,077 for year three, \$21,133 for year four and \$22,190 for year five. For the years ended December 31, 2020 and 2019, rent expense paid under this lease amounted to \$240,504 and \$88,409, respectively.

The following is a schedule by years of the future minimum rental payments as of December 31,:

2021	\$ 228,240
2022	240,920
2023	253,600
2024	266,280
	\$ 989,040

#### F. PPP FUNDS FORGIVENESS:

On April 15, 2020, the Organization received proceeds from Boston Private Bank & Trust Company in the amount of \$514,200 under the Paycheck Protection Program ("PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), provides for advances to qualifying Organizations for amounts up to 2.5 times the average qualifying monthly payroll expenses of the qualifying Organization. The advances and accrued interest are forgivable as long as the borrower uses the proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of forgiveness will be reduced if the borrower is unable to re-hire to the same employment level on or before December 31, 2020, reduces salaries during the covered period, or uses more than forty percent of the money spent on non-employment expenses.

### F. PPP FUNDS FORGIVENESS: (Continued)

As of December 31, 2020, all conditions of PPP forgiveness have been met and it was reasonably assured that the PPP funds would be forgiven. Subsequently, on May 5, 2021, the Organization was granted forgiveness from the Small Business Administration (SBA) for the full amount of the advance. Given these circumstances and under the guidance of ASC 958-605, *Not-for-Profit Entities-Revenue Recognition*, \$514,200 of PPP funds were recognized as a contribution on the statements of activities.

### G. RETIREMENT PLAN:

The Organization has a voluntary 401(k) plan covering all of its eligible employees. Employees can contribute up to the maximum amount applicable by law on a yearly basis. The Organization matches up to 3% of employee eligible earnings. Employer contributions for the years ended December 31, 2020 and 2019, amounted to \$60,180 and \$54,544, respectively.

#### H. ADVERTISING:

The Organization follows the policy of charging the costs of advertising and marketing to expense as incurred. For the years ended December 31, 2020 and 2019, advertising costs amounted to \$172,196 and \$85,019, respectively. Included in advertising costs for the years ended December 31, 2020 and 2019 were in-kind donations amounting to \$24,600 and \$29,560, respectively, as noted above in Note A.

### I. RECLASSIFICATIONS:

Certain amounts for the year ended December 31, 2019 have been reclassified to conform with the presentation of the December 31, 2020 amounts. The reclassifications have no effect on the change in net assets for the year ended December 31, 2019.

### J. SUBSEQUENT EVENTS:

Management has evaluated events occurring after the statement of financial position date through September 9, 2021, the date in which the financial statements were available to be issued.

On January 30, 2020, the World Health Organization declared COVID-19 a public health emergency. The declaration has a potential impact on the Organization and its program participants and donors. Significant work stoppages and an economic slowdown has impacted not only the United States, but the worldwide economy. Management is unable to estimate the impact that this public health emergency will have on the Organization's financial position or its operating results and accordingly, no adjustments have been made to the accompanying financial statements.

In February 2021, the Organization received a loan in the amount of \$593,248 from the SBA as part of the CARES Act, as amended by the Consolidated Appropriations Act, 2021. Under the terms of the loan, a portion or all of the loan is forgivable to the extent that loan proceeds are used to fund eligible expenses and the Organization satisfies other conditions.